

# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## ADMINISTRATIVE REGULATIONS

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**Section: Educational Services**

- **Programs and Curriculum**

**Regulation Code: ES-3.15.1**

**Regulation: FRENCH LANGUAGE– IMMERSION**

**Policy Code Reference: ES-3.15**

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This Administrative Regulation is written in accordance with the guiding principles of Policy ES-3.15, French Language, and the Ministry policy document The Ontario Curriculum: French as a Second Language, 2001.

As stated in the policy document, “the aim of the Immersion Program is to provide students with the skills they need to communicate in a second language, and thereby to enhance their ability to perform effectively and meet with success in a rapidly changing global economy”. This is done through the development of “strong fundamental skills in oral communication (listening and speaking), reading and writing”. Students are also provided “with an understanding of the cultures of French-speaking societies by integrating cultural study into daily language instruction.” By the end of the Program, students will participate easily in conversations and discussions, will be able to take courses at the college or university level in which French is the language of instruction, and will be able to accept employment in which French is the working language.

### **1. Immersion Program Locations**

1.1 The Superintendent of Educational Services, in consultation with the other superintendents shall determine the school locations of the Immersion Program for a defined attendance boundary.

1.1.1 in determining the school sites for the Immersion Program, expansion or changes in location, the following factors shall be considered

1.1.1.1 projected enrolment based on current enrolment;

1.1.1.2 projected enrolment based on community input;

1.1.1.3 accommodation;

1.1.1.4 availability of qualified staff;

1.1.1.5 program costs, e.g. staff and start up; and

1.1.1.6 transportation costs and efficiencies.

The appropriate superintendents of schools, with the assistance of principals, shall collect information on the above factors for decision making.

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- 1.2 Each school hosting the Program will draw students from within a defined attendance boundary for the Immersion Program.

### **2. Immersion Program – Student Eligibility and Enrolment**

Student eligibility for enrolment in an Immersion Program shall be determined using the following criteria

- 2.1 students within a defined attendance boundary who will be five (5) years old by 31 December are eligible to be enrolled in an established Senior Kindergarten French Immersion Program;
- 2.2 students who have moved into a defined attendance boundary and are transferring from an Immersion Program in another school shall be eligible for enrolment;
- 2.3 out-of-boundary requests will be considered as per Board policy and administrative regulations; and
- 2.4 the criteria for late entry to an Immersion Program are as follows
- 2.4.1 the principal may, following a conference with the parent(s)/guardian(s), permit a student entry to an Immersion Program after the usual Senior Kindergarten entry time and factors the principal will consider in making this decision include
- 2.4.1.1 space availability,
- 2.4.1.2 prerequisite language requirements of the grade, and
- 2.4.1.3 the student's past experiences in the French Language or other Second Language Programs.
- 2.4.1.4 a student with no previous background in the French Language will not normally be admitted to the Immersion Program after Grade 1.

Note: A student who withdraws from the Immersion Program at a host school shall return to the home school.

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### 3. Immersion Program Delivery

The delivery of Immersion Programs is supported by the following

- 3.1 the Superintendent of Educational Services, or designate, shall ensure program continuity from elementary through secondary school;
- 3.2 the Ministry of Education’s curriculum policy and program requirements shall govern the curriculum and general program delivery for Immersion Programs;
- 3.3 the time allocation for instruction in French will meet the following requirements

Senior Kindergarten – 100%	Grade 3 – 70-80%	Grade 6 – 50-60%
Grade 1 – 100%	Grade 4 – 70-80%	Grade 7 – 50%
Grade 2 – 80%	Grade 5 – 50-60%	Grade 8 – 50%

Instruction in English will begin in Grade 2 with one (1) hour per day (20% of the instructional time);

- 3.4 the study of French as a Second Language and at least two (2) other subjects will be taught in French at each grade level;
- 3.5 principals of elementary and secondary school within a defined attendance boundary in consultation with appropriate superintendent of schools, will ensure subject continuity when making decisions about the subject taught in French;
- 3.6 mathematics instruction in English will be provided beginning in Grade 5;
- 3.7 principals shall ensure that the school organization/timetables reflect the designated allocations for each language;
- 3.8 elementary principals are encouraged to block subject areas for continuity in language of instruction; e.g., French subjects blocked together in the morning, English subjects blocked together in the afternoon;
- 3.9 principals of secondary Immersion host schools shall endeavour to provide four (4) Français credit courses plus six (6) additional credits taught in French; and

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3.10 OAC Français would be one (1) of the four (4) Français credit courses for students who began their Secondary School Program prior to September 1999.

#### **4. Immersion Program Transportation**

Transportation may be provided for eligible students as determined by the Board's transportation policies and administrative regulations.

#### **5. Immersion Program Recruitment and Staffing**

Recruitment and placement of staff for Immersion Programs shall be conducted according to the Board's recruitment and staffing procedures and within the available funding. In addition,

- 5.1 the Superintendent of Human Resources, or designate, will ensure that at least one (1) member of a recruitment team is fluent in the French language and able to assess the fluency and accuracy of the candidate's French language.
- 5.2 preference will be given to the hiring of bilingual candidates to ensure good communications with parent(s)/guardian(s) and with the community.
- 5.3 the superintendent responsible for staffing, with input from the superintendents of schools and principals, and information from the recruitment team, shall determine the appropriate placement of teachers for the Immersion Program.
- 5.4 principals shall endeavor to schedule the Program so that a teacher is instructing in one (1) language only.

#### **6. Immersion Program Certificate and "Attestation des cours"**

The principal shall provide a Kawartha Pine Ridge District School Board Immersion Certificate or "Attestation des cours" to secondary students upon leaving the Immersion Program as indicated below

- 6.1 students who complete the ten (10) secondary courses including four (4) Français shall receive the Kawartha Pine Ridge District School Board Immersion Certificate.

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- 6.2 students who leave the Immersion Program prior to full completion of the ten (10) courses shall receive an “Attestation des cours” indicating the titles of the courses completed.

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Established: 19 June 2000

Revision Dates: 15 October 2002