



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Section: Board and Community

- **General**

Policy: VIDEO SURVEILLANCE

Policy Code: B-1.7

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Kawartha Pine Ridge District School Board recognizes the use of video surveillance as one possible component of a multifaceted approach to maintaining the safety and security of students, staff, public and property within our schools. Monitoring the behaviour of individuals who come onto school property is a significant factor in protecting the health, welfare and safety of students, staff, visitors and school district property. At the same time, the Board recognizes the importance of balancing the protection of privacy of students, staff and the public within the context of ensuring a safe school environment as well as safeguarding facilities and equipment. The Board will ensure the design and operation of video surveillance systems minimizes privacy intrusion to that which is necessary to achieve safety and security. Policies and procedures have been developed in accordance with the guidelines outlined by the Information and Privacy Commissioner of Ontario: Guidelines for the Use of Video Surveillance Equipment (October 2015).

1. The Board or its administrators may use video surveillance and the resulting records for inquiries and proceedings related to maintaining the health, welfare and safety of students, staff and visitors while on school property or buses, and protection of school board property. Video surveillance will be used to address specific issues related to safety and security once other less intrusive means have been considered.
2. The public, students and staff will be notified if a video surveillance system is operative on a school site. The Director may make an exception to this in exceptional circumstances, as outlined in the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).
3. Video cameras and other equipment shall be located as authorized by the area superintendent within constraints set out in the administrative regulations.
4. The school principal or site manager shall be responsible to manage, supervise and audit the use and security of cameras, monitors, computers used to store images, storage devices or all other video records related to the school site.
5. The superintendent with responsibility for transportation, or designate, shall be responsible to audit the use and security of surveillance cameras on school buses, including monitors and image storage devices.

Established: May 26, 2005

Revised/Reviewed:

October 29, 2009

February 27, 2014

June 20, 2019