

Benefits of Cooperative Education and Experiential Learning

Students benefit by having the opportunity to:

- begin learning and enter the apprenticeship pathway as an OYAP student
- explore career choices
- develop social skills and strengthen employability skills
- gain valuable work experience and references
- earn high school credits
- ease their transition from school to work
- participate in experiential learning not available in the classroom
- develop teamwork skills and learn to work effectively with others
- develop personal management and organizational skills
- gain an understanding of employer expectations and work towards meeting them.

Possible Placements

- Accounting, Animal Care, Graphic Art, Auto Body/Mechanics/Parts
- Communications, Conservation, Construction
- Dentistry
- Early Childhood Education, Educational Assistant, Electrical, Electronics, Engineering, Esthetics
- Fashion Design, Fire Fighting, Fitness, Food Services, Funeral Services
- Hair Styling, Healthcare, Heating & Air Conditioning, Horticulture, Information Systems
- Laboratory, Law, Library Services
- Machinist, Maintenance & Repair, Media, Manufacturing, Marketing, Medical
- Office Administration, Photography, Plumbing
- Recreation, Retail, Search & Rescue,
- Small Engine, Social Services, Sports Management
- Travel & Tourism
- Welding, Woodworking
- And many more.

We can accommodate most career goals.



KAWARTHA PINE RIDGE
DISTRICT SCHOOL BOARD

Kawartha Pine Ridge District School Board

Local: 705-742-9773
Toll Free: 1-877-741-4577
Fax: 705-742-7801

1994 Fisher Drive
Peterborough, ON
K9J 6X6

www.kprschools.ca
[@kprschools](https://twitter.com/kprschools)
kpr_info@kprdsb.ca



Cooperative Education and Experiential Learning

A guide for students and parents



 **KPR**
PATHWAYS

Make high school work for you!

What is Cooperative Education and Experiential Learning?

Cooperative Education and Experiential Learning offer a unique combination of classroom learning and practical experience in the workplace. These programs are valuable for all students, whether they plan to go to work, apprenticeships, college or university after secondary school.

Credit Earning (by semester):

- Cooperative Education (earn one, two, three or four credits)
- Ontario Youth Apprenticeship Program OYAP (earn up to four credits)

Non-Credit Earning (shorter term):

- Job Shadowing (e.g., Take Our Kids to Work Day)
- Job Twinning (pairing a student with a Co-op student at the job placement, up to one day)
- Work Experience (short term, subject-related placement, up to four weeks)



Roles and Responsibilities

Students will:

- comply with all workplace expectations and protocols including safety procedures, work schedules and dress codes
- conduct themselves in a courteous, responsible, business-like manner
- demonstrate initiative
- follow school attendance policies at both the job placement and in-school integration sessions
- inform the workplace supervisor and cooperative education teacher in advance of any absences
- complete all assignments and submit time sheets
- participate in their performance assessments by supervisors and teachers
- work with teachers and supervisors to ensure any problems are addressed immediately.

Parents will:

- reinforce positive workplace habits and work ethics ensure the student has transportation to and from the workplace
- contact the cooperative education teacher with any questions and concerns.

Cooperative Education Teachers will:

- interview and select students for appropriate co-op placements, based on the student's career pathway
- inform employers of roles and responsibilities
- organize and conduct pre-placement, orientation, and integration sessions for students
- monitor student performance at the placement on a regular basis
- assess and evaluate student performance
- follow Workplace Safety and Insurance Board (WSIB) procedures in case of accident
- liaise with guidance counsellors, school administrators, special education staff, and parents as needed
- respond to the unique needs of each student.

Employers/ Supervisors will:

- interview the student and provide feedback
- provide a safe working environment, training the student in health and safety rules specific to the workplace
- provide an orientation session for the student
- provide challenging learning experiences that encourage career development
- supervise and guide student learning
- inform the student and cooperative education teacher of any concerns.



Ontario Youth Apprenticeship Program (OYAP)

OYAP is a high school program that allows students to try apprenticeship-based careers in skilled trades through the Cooperative Education program. ALL students working in a skilled trade Co-op work placement are considered OYAP students. OYAP allows students to gain apprenticeship training while working towards journey person certification AND their secondary diploma.

