

### PURPOSE OF THE JOB

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**All positions in the Kawartha Pine Ridge District School Board support the schools' priority of student achievement and the Board's mission to educate our students to excel in learning, to succeed in life and to enrich our communities.**

**The purpose of the Personal Care Assistant position is to** enhance support and provide care to students with health-related, physical, mobility, and toileting needs. In addition, the Personal Support Worker will support students with alternative expectations and occupational, physical and communication goals. The Personal Support Worker will assist with the understanding and management of challenging behaviour associated with cognitive impairment.

### MAIN RESPONSIBILITIES

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- Provide identified students with support such as recommended by occupational, physical, and communication therapists.
- Assist in occupational and physiotherapy strategies as prescribed by a registered physiotherapist or occupational therapist.
- Transfer and lift students, using appropriate and safe techniques and devices to allow for toileting, changing, repositions, and dressing.
- Assist students with mobility as required.
- Assist in the operation of specialized equipment.
- Assist in the implementation of Behaviour Support Plans under the direction of the classroom Teacher and/or School Principal/ Vice-Principal.
- Performs clean and intermittent catheterization, shallow and surface suctioning and provides assistance with Glucometer, Insulin Pump and other procedures related to diabetes, with training as required.
- Hand over hand feeding, food preparation, modified feeding tools, modeling and monitoring for choking.
- Administer routine medication needs as permitted under the Regulated Health Professions Act (RHPA).
- Monitor and track the health needs of the student.
- Supports and assists teachers in the effective management of student behaviour by promoting the development of appropriate social, communication and behavioural skills and expectations for students, including utilizing the strategies of Non-Violent Crisis Intervention (NVCI).
- Assist in supervision needs as required.
- Assists teachers with supervision on class trips, in the classroom, washrooms and hallways, in the yard, at lunch, during examinations, receiving and delivering students to and from transportation, in academic groups and with individuals.



## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

### PERSONAL CARE ASSISTANT (PCA)

- Assists teachers with student safety issues including emergency evacuation, medical emergencies, mobility throughout the site, use of specialized equipment,
- Participates as a member of the school collaborative team, acting as a resource to other staff members and takes part in the discussion of students' progress, problems or needs while maintaining confidentiality.
- Performs other duties as may be assigned by the teacher and principal.