KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

ADMINISTRATIVE REGULATION

Regulation Name: Board Member Honorarium	**Regulation Code: BA-1.6.1**
Section: **Business and Administrative Services**	**Policy Code Reference: BA-1.6**

Established: May 6, 2024
Revised or
Reviewed:

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1. **OBJECTIVE**

   To establish the process for calculating and paying Board member honorarium to trustees for the annual term of office, in accordance with the requirements as set out in Ontario Regulation 357/06: Honoraria for Board Members and Ontario Regulation 7/07: Student Trustees.

2. **DEFINITIONS**

   Board
   The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

   Board of Trustees
   The elected governance branch of the Board.

   Board Member
   A member of the Board of Trustees.

   Student Trustee
   An elected student representative to the Board of Trustees to advocate for student voice and perspective within the Board.

   Trustee
   A person elected, acclaimed or appointed to the office of trustee of the Board pursuant to the provisions of the Education Act and the Municipal Elections Act, and a member of the Board of Trustees.

3. **APPLICATION**

   This administrative regulation applies to all trustees including student trustees.

4.   **RESPONSIBILITY**

The Superintendent of Business and Corporate Services is responsible for the calculation and payment of the Board member honorarium.

5.   **PROCEDURE**

5.1   **Honorarium for Trustees**

5.1.1   The base amount for a member for a year shall be the maximum amount as calculated in accordance with the Ontario Regulation 357/06: Honoraria for Board Members.

5.1.2   The enrolment amount for a member for a year of a term of office is to be calculated using 100% of the eligible enrolment amount limit, as established by the Regulation.

5.1.3   The Chairperson and Vice-chairperson of the Board shall receive an additional honoraria amount calculated in accordance with the formula established in the Education Act and Ontario Regulation 357/06.

5.1.4   A Board member shall be eligible for payment of an attendance amount of $50.00 per meeting for any meeting required to be established by an Act or Regulation including, the Audit Committee, Director's Performance Appraisal Committee, Expulsion Committee, Indigenous Education Advisory Committee, Parent Involvement Committee, Special Education Advisory Committee and Supervised Alternative Learning Committee, that a Board member attends as a member of the committee.

Payment of the attendance amount shall be made semi-annually and upon verification that the Board member has been duly appointed to the committee and attended the meeting in question.

5.1.5   No distance amount is to be awarded as part of the trustee honoraria.

5.2   **Honorarium for Student Trustees**

The amount of the honorarium referred to in Subsection 55 (8) of the Education Act is:

5.2.1 $2,500 based on Ministry funding, if the student trustee holds office for a complete term of office (August 1 to July 31),

5.2.2 $2,500 based on Ministry funding and prorated according to the proportion of a term for which the student trustee holds office, if the student trustee holds office for less than a complete term of office.

5.2.3 No attendance amount is to be awarded as part of the student trustee honoraria.

5.2.4 No distance amount is to be awarded as part of the student trustee honoraria.

5.3   Deductions

Individual trustee honorarium is subject to statutory deductions.

5.4   Benefits for Trustees

Benefit plans for trustees for the term of their office, will be provided subject to government regulation, at their own expense.

6.   RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Board Policies:
BA-1.6, Board Member Honorarium

7.   REFERENCE DOCUMENTS

Legislation:
Education Act
Municipal Elections Act
Ontario Regulation 7/07: Student Trustees
Ontario Regulation 357/06: Honoraria for Board Members