



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

ADMINISTRATIVE REGULATIONS

Section:	Education Services	Regulation Code: ES-4.2.1
	• Assessment and Recognition	Policy Code Reference: ES-4.2
Regulation:	RECOGNITION OF STUDENT SUCCESS	Page 1

This administrative regulation is written in accordance with the guiding principles in Board Policy No. ES-4.2, Recognition of Student Success.

Administration and school staff shall encourage all students to achieve to a level that is their personal best in all program areas.

Administration and school staff shall support appropriate opportunities for all students to be recognized for their efforts to excel.

Incentives or awards such as trophies, bursaries and scholarships are intended to recognize student growth, participation and accomplishment. These include day-to-day recognition, as well as that provided during formal ceremonies such as graduation exercises.

1. School Plans and Procedures – Recognition of Student Success

Each school shall develop procedures for the recognition of student success consistent with Board policy and school, student and community needs. School procedures shall include factors such as the following:

- 1.1 suggestions of motivational approaches such as hall displays, student support groups, classroom discussions, positive behavioural counselling and welcoming approaches to student involvement in activities that regularly invite all students to participate and succeed at a level that is their personal best;
- 1.2 encouraging actions of recognition such as announcements, personal congratulations, newsletter recognition, articles in the local press, notes to parent(s)/guardian(s) and any other appropriate means that regularly give positive feedback for good effort and accomplishment;
- 1.3 an expectation that all staff, volunteers and other school-based personnel be aware of and participate in the school's recognition of student success approach;
- 1.4 a plan by grade, division or curriculum area, of any formalized program of recognition and awards which result in recognition at a school level;
- 1.5 an outline of ceremonies, graduations or other special recognition events including time of year and general organization;

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- 1.6 an assurance of equity and diversity in the recognition of students, in all programs and for all graduation destinations (e.g. apprenticeship, world of work, college, university);
- 1.7 an approach for informing the community about, and encouraging community sponsors to provide, donations, scholarships, bursaries, trophies or other incentives and awards, ensuring that all such incentives and awards are consistent with Board policy.
- 1.8 principals ensuring that first time donor proposals, of a monetary nature, are submitted to the Board for approval;
- 1.9 a method of forwarding the names of Ontario Scholars, and other significant achievers in any area of school or community life, to the Director of Education for recognition;
- 1.10 a method of forwarding to the Board, the names of students who have met the criteria for Board-initiated student recognition incentives and awards;
- 1.11 a process to ensure that, where appropriate, a notation of student recognition is made in the recipient's Ontario School Record;
- 1.12 a protocol to ensure that Board officials and other dignitaries are invited to, and appropriately involved in, student success ceremonies; and
- 1.13 incentives or awards such as trophies, bursaries and scholarships meeting a chosen criteria which, where possible, should be developed, collaboratively, by the donor and school and each incentive or award will
 - 1.13.1 have a clear purpose;
 - 1.13.2 provide equality, unity, balance and fair and unbiased situations;
 - 1.13.3 include a clear outline of the criteria to achieve the incentive/award;
 - 1.13.4 clarify the frequency of presentation;
 - 1.13.5 include a clear understanding of financing: i.e. initial and future costs;
 - 1.13.6 recognize success and/or encourage positive student growth;
 - 1.13.7 have the widest possible eligibility;

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- 1.13.8 support the school philosophy as understood by students, parent(s)/ guardian(s), community and staff;
- 1.13.9 ensure fairness and balance in terms of commercial advertising;
- 1.13.10 where applicable, be publicized in the school, in some manner, clarifying the name and type of award, the purpose, the selection criteria, and the terms and conditions to be accepted by the recipient; and
- 1.13.11 have a process for reviewing the continuance or discontinuance of incentives/awards.